

Payment Plans:

If we have agreed a payment plan for ongoing 1 to 1 sessions with me, or to pay for an ongoing training programme, or other activity, it is your responsibility to ensure that payments are made as agreed.

It will be our mutual but not exclusive responsibilities to ask for clarity from each other, at any time during the course of the agreement, if either of us feel this is lacking in our arrangements, or understanding of them in any way. It will be your responsibility to inform me at the earliest opportunity if your ability to meet the commitment you have accepted to pay by “instalments” or by deferred payment at the agreed due date is becoming difficult to manage to the point where you anticipate that you will not be able to honour our agreement in the way that has been set.

Sometimes personal circumstances can change in life and this can effect our commitments. We all know and understand this. Because this can happen I believe it is helpful to have a clear policy that guides and informs both you and myself where it may affect an arrangement that we have made.

It is understood that in making an agreement about a payment plan, or delayed payments in any form that neither of us, you and I, anticipate that the arrangement will become unsatisfactory, or that payments will not be able to be met.

In undertaking an agreement with you to accept payments according to an agreed plan I reserve the right to give 28 days notice to end the agreement, at which point all outstanding monies due will become payable. You are equally entitled to end the payment agreement by making payment to me of all payments due to me up to that point.

Thank you for your time in reading this document.